

CODE OF STUDENT CONDUCT

It is the responsibility of every student to know and follow this code.

Rationale: The purpose of the Code of Student Conduct is to promote and uphold good behaviour at Lakeshore Collegiate Institute. **At Lakeshore it is the right and RESPONSIBILITY of every student to ensure a positive and safe learning environment for everyone.** Our goal is to build an academic and school community in which human dignity and respect for self, others, property and learning are promoted. The Code of Student Conduct is intended to clarify expectations for students with respect to acceptable behaviour and attitudes. It also provides a basis for the appreciation of acceptable, effective social and interpersonal skills.

Respect for Self

Personal Appearance: Students must dress appropriately for a school setting so that everyone is comfortable and no one is offended. Clothing which displays offensive, suggestive, rude slogans or pictures, or is revealing, is not allowed. Any clothing that could be construed as gang related is prohibited. This includes, but in no way is limited to, wearing bandanas, wearing one pant-leg up, wearing known gang colours etc.

Headgear: LCI has a no headgear policy. In order to address safety and security issues in our school, students are required to remove all headgear (caps, bandanas, hoods etc.) upon entry into the school. Headgear worn for religious reasons is exempt from this policy.

Responsibility to Identify Oneself: For the security and safety of all, students must identify themselves when requested to do so by any staff member.

Illegal Substances: The possession and/or use of alcohol or drugs will not be tolerated. Students under the influence of drugs or alcohol will not be allowed at school or at school-sponsored events.



Respect for Others

Civility: Courteous and considerate treatment of others is expected at all times. Students will use language that reflects respect not only for themselves, but also for other people.

Smoking: Provincial laws prohibit smoking on school property. Students will be warned (by announcements and Fireside Chats) early in the year about the consequences of noncompliance. Should an incident occur subsequent to these warnings, more severe sanctions may be applied including the issuance of a by-law enforcement ticket.

Harassment and Discrimination: Both are prohibited under the *Ontario Human Rights Code*. The Toronto District School Board Policies will be followed.

“Harassment” is engaging in any annoying and/or provoking comment or conduct that is considered unwelcome. Whereas, “Discrimination” is any practice or behaviour, whether intentional or not, which has a negative effect on an individual or group because of their age, creed (faith), disability, ethnic origin, family status, gender, marital status, race, sexual orientation, or socio-economic status.

Physical Aggression and Fighting: Any form of physical assault, fighting, verbal threats or intimidation is strictly forbidden in the school, anywhere on school property, or at any school related activity. **This includes play fighting.** Possession of knives, guns or any weapons or implements that are used, or are threatened to be used as weapons, will not be tolerated.

Laser Pointers: A laser pointer is considered a dangerous weapon and therefore the possession or use of one is strictly forbidden.

Gambling: Gambling in any form is not allowed anywhere on or near school property.

Visitors: Visitors to the school are required to go to the main office, state their business, and ask permission to obtain a visitor’s pass. This pass will be issued at the discretion of the administration. Visitors in the school without a pass will be determined to be intruders and dealt with accordingly. Students are asked to meet any friends off school property.

Respect for Property

Property Damage, Graffiti and Vandalism: Students must take care of textbooks, library books, equipment and uniforms loaned by the school. Students are to treat the school building, grounds and property with respect and care. Students who damage or lose school property will be required to pay costs of the repair or replacement.

Cafeteria Expectations: All food and beverages must be consumed in the cafeteria only. Students are expected to clean up after themselves and deposit their garbage in the containers provided. No food or drink (except water) may be consumed in the halls or classrooms.

Hall Expectations: Students loitering in the halls when classes are in session have a negative impact on the learning environment. During a spare the student must be in the library or cafeteria. When students are excused from class they must carry their LCI agenda. The student’s name must appear at the top of the Passport page at the back of the agenda. The Passport page must be dated, indicating time and reason for excusal. It must also be signed by the teacher indicating teacher authorization. Students must show their agenda to a staff member when requested. The annex and the second floor are out of bounds to students during lunch except for the first and last ten minutes of the period unless under the direct supervision of a teacher.

Lockers: A specific locker is issued to each student for his/her personal use by his/her homeroom teacher. A combination lock must be used and the combination must be submitted at the time the locker is issued otherwise the locker cannot be officially assigned. All locks on lockers that have not been officially assigned will be cut. Keep your locker neat. Do not bring valuables or money to school nor keep them in your locker. The locker is the property of the school. Defacing or damaging lockers will be considered vandalism of property.

Storage of Sports Equipment: All skateboards and other sports equipment must be stored in students' locker and must not be taken into classrooms. Bicycles must be kept outside of the school on the bike racks provided for that purpose. No sports equipment may be used in the school's hallways both for safety reasons and because they may lead to a disruption in the learning environment of the school.

Fire Alarms: The pulling of a false fire alarm jeopardizes the safety of all staff and students in the school and is punishable upon conviction under the *Criminal Code of Canada*. If a fire alarm rings, leave the building and clear all driveways and fire routes. Familiarize yourself with the directions posted in each classroom. Students will be notified when it is safe to re-enter the building.

Parking: Students are not allowed to park on school property. Administrative approval must be obtained before a student's car can be brought onto the property to have work done in the auto shop. Unlawfully parked cars may be ticketed and/or towed at the owner's expense.

Respect for Learning

Attendance and Punctuality: Students are expected to be present and on time for every class. Good attendance is essential if a student is to be successful. If a student must be absent due to illness, personal or family reasons, or school authorized activities, it is the responsibility of the absent student to ascertain the material or work covered during the absence and to complete the work. (See the detailed attendance policy starting on page 18).

Academic Performance: Students are responsible for assisting in creating a positive learning environment in each subject classroom and the school as a whole. Students are expected to participate responsibly in their learning by completing assignments and homework, participating positively in classroom discussions, seeking extra help when necessary and following the teacher's directions at all times. (See detailed academic information starting on page 24).

Academic Honesty and Integrity: Cheating and copying or plagiarizing will not be tolerated. A mark of "0" will be assigned for anyone involved in such behaviour. (See the detailed plagiarism policy starting on page 27).

Academic Eligibility for Extra-Curricular Activities: Extra-curricular involvement is strongly encouraged at LCI. In order to be eligible to participate in any extra-curricular activity students must have a valid student activity card and meet the academic eligibility requirements as outlined in the academic eligibility policy (see page 22).

Students Sent To Office: A student who has been instructed by a teacher to go to the office must proceed directly to the office, complete a discipline form (Green Sheet) and wait in the office until seen by an administrator.

Accidents: All accidents must be reported to the supervising teacher or to the office immediately. An accident report must be completed as soon as possible.

Consequences

Students shall clearly understand the behavior that is expected of them at LCI. Failure to comply with the *Student Code of Conduct* will result in appropriate consequences. Consequences can range from a verbal reprimand, office referral, notification of parent(s)/guardian(s), detention and/or formal suspension to an ultimate expulsion depending on the frequency and/or severity of the behaviour. If necessary, the police may become involved and criminal charges may be laid.

The Toronto District School Board has set out consequences for all inappropriate behaviour that all schools must follow. These consequences have been outlined in a document entitled “Consequences of Inappropriate Student Behaviour Charts” also included in this agenda.